ARCHDIOCESE OF SEATTLE
APPLICATION FOR SPECIAL EVENTS COVERAGE

NOTIFICATION OF AN EVENT MUST REACH CATHOLIC MUTUAL AT LEAST 15 DAYS IN ADVANCE OF THE EVENT.

INSTRUCTIONS:

User requesting coverage: *Make your check out to the Parish or Catholic Institution where your event will take place. Complete this form and give it to the parish along with your payment.*

Parish: *Issue your check to* ***Archdiocese of Seattle.*** *Mail it and the completed form to:* Catholic Mutual Group
710 Ninth Avenue
Seattle, WA 98104

*DO **NOT** MAKE CHECKS PAYABLE TO CATHOLIC MUTUAL*

Cost of Coverage: $98 per event (Overnight Stays - $125)

Name of Parish or Institution:

_____

_____
Street address (No P.O. Boxes)

_____ZIP _____

Phone No. _____

Name of Organization or Person requesting coverage:

_____
(Please **print** clearly)

Contact Person:

Name:_____

Address:_____

_____ZIP _____

Phone No. _____

To receive approval notification, please print e-mail(s): _____

(Please **print** clearly) _____

Date of Event: _____

Type of Special Event (Example: wedding reception, birthday party, reunion, etc. If the event is a fundraiser, please be specific about what is occurring):

_____

_____

Time of Event: From _____ To_____

Approximate Number of Participants: _____

Is Liquor Being Served? _____ Yes _____ No

Is Food Being Served? _____ Yes _____ No

TO AVOID DELAY OR DENIAL OF COVERAGE, PLEASE ENSURE THAT EACH FIELD IS COMPLETED.

The Special Events coverage provides $1,000,000 Additional Insured Combined Single Limit Bodily Injury, Property Damage, and Host Liquor Liability coverage per event (not per claim). This coverage is underwritten by **Nationwide Mutual Insurance Company**, policy number on file with C.M.G. Agency, Inc.

● **SUBJECT TO APPROVAL BY C.M.G. AGENCY, INC.** ●

COVERAGE DOES NOT APPLY TO CERTAIN EVENTS, SUCH AS, BUT NOT LIMITED TO:

- **Sporting events including tournaments & camps.**
- **Amusement rides, including mechanically operated devices, trampolines & rebounding devices.**
- **Events where a fee or admission is charged, unless all proceeds go to charity.**
- **Events with attendance of more than 1,000 persons.**
- **Events involving pool or lake activities.**
- **Events involving 'BYOB' (Bring your own bottle).**
- **Any carnival event.**
- **Fireworks & fireworks displays.**
- **Events organized or operated by professional promoters/performers.**
- **Events which exceed 72 hours in duration.**
- **Events involving recreational vehicles.**
- **Political rallies.**
- **Inflatable amusement devices (unless pre-approved; charge of $250 applies).**

Please report all claims to C.M.G. Agency, Inc. ***Claims Department*** **at: 1-800-228-6108**
Approving location: OMAHA, NE. FAX No.: 402-551-2943